



Lay Members for the Faculty of Advocates Complaints Committee and Disciplinary Tribunal

Introduction:

The Faculty of Advocates is the regulatory body for members of the Scottish Bar, regulating the conduct of all Advocates practising in Scotland.

The Faculty Complaints Committee and the Faculty Disciplinary Tribunal comprise both Members of Faculty and Lay Members appointed by the Scottish Government. The Faculty would like to increase the pool of Lay Members and applications are invited from suitable persons interested in filling these interesting and challenging roles.

About the role:

Complaints about the conduct of Members of Faculty are made in the first instance to the Scottish Legal Complaints Commission ("SLCC"). If the SLCC considers that the complaint concerns the **conduct** rather than **professional services** of a Member of Faculty then it is remitted to the Faculty for investigation and determination. The Faculty seeks to ensure that all such issues are dealt with consistently, fairly and efficiently via firstly the Complaints Committee and then, where appropriate, a Disciplinary Tribunal.

Lay Members will make up at least 50% of each body and can be asked to sit on either body in respect of a particular case. Lay Members would not however be asked to sit on both the Complaints Committee and the Disciplinary Tribunal in relation to the same case.

The Person:

We seek an exceptional and diverse group of people with a wide range of experience, knowledge and skills.

Applicants will likely have an extensive track record in disciplines such as business or administration management, human resources or equivalent, with demonstrable analytical and problem solving skills. Previous professional complaint handling experience would be useful but not essential.

The Faculty is dedicated to promoting diversity, multiculturalism, and inclusion. We are fully focused on equality and believe deeply in diversity of age, race, gender, sexual orientation, religion and beliefs, ethnicity, national origin. Particular encouragement is therefore given to applicants from minority groups.

The successful applicants will be required to provide a full disclosure check and demonstrate good character, with no unspent convictions¹.

Appointments are made on an ad hoc basis, and no guarantee is made of involvement in cases with any regularity. Training will be given to successful applicants. Lay Members' tenure is five years and

¹ *other than for minor motoring offences*



may be renewed if appropriate. On average a Lay Member may sit around 3 -5 days per year. This will be dependent on the size of the pool.

The positions are unremunerated but the Faculty does meet travel expenses for Committee and Tribunal meetings which are usually held in Edinburgh.

If you believe you can make a contribution to our work please send a full CV and short supporting statement to Gaynor.adam@advocates.org.uk by Monday July 1st 2019.

For a confidential discussion about this opportunity please contact 0131 260 5689
Further detail on the Faculty can be found at www.advocates.org.uk

Applications from Members of Faculty or past Members of Faculty cannot be accepted. Any connection with the Faculty, past or present, or other potential conflict of interest, must be disclosed.